

West Berkshire District Council

Public Protection Partnership, Environmental Health & Licensing, Council Offices, Market Street,
Newbury, Berkshire RG14 5LD

Tel: (01635) 519184 Fax (01635) 519172

Licensing Act 2003 Premises Licence

Uniform Ref: 21/00280/LQN

Premises licence number 014033

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Elcot Park Hotel, Elcot, Newbury, Berkshire, RG20 8NR

Licensable activities authorised by the licence

Performance of Plays
Exhibition of Films
Boxing or Wrestling Entertainment
Performance of Live Music
Late Night Refreshment
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Performance of Plays

Monday to Sunday: 11:00 to 02:00

Activity will take place Indoors/Outdoors : **Indoors**

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Exhibition of Films

Monday to Sunday: 11:00 to 02:00

Activity will take place Indoors/Outdoors : **Indoors**

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Boxing or Wrestling Entertainment

Monday to Sunday: 11:00 to 02:00

Activity will take place Indoors/Outdoors : **Indoors**

Further Details: Boxing, Wrestling, Karate and similar forms of martial arts.

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Performance of Live Music

Monday to Sunday: 11:00 to 02:00

Activity will take place Indoors/Outdoors : **Indoors**

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Late Night Refreshment

Monday to Sunday: 23:00 to 02:00

Activity will take place Indoors/Outdoors : **Indoors**

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Supply of late night refreshment to residents and guests entertained at their expense 24 hours a day.

Supply of Alcohol

Monday to Sunday: 11:00 to 02:00

Alcohol On/Off Premises: **On Premises**

Non Standard Timings: An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Supply/Sale of alcohol to residents and guests entertained at their expense 24 hours a day.

The opening hours of the premises

Monday to Sunday: 11:00 to 02:30

Non Standard Timings: Open 24 hours a day to hotel residents and their bona fide guests. An additional hour to the standard and non standard times on the day when British Summertime commences.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On /Off Sales : **ON**

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Signet Hotels (The Retreat) Ltd
2 Wall Place, 6th Floor, London, EC2y 5AU

office@signet.ltd

Registered number of holder, for example company number, charity number (where applicable)

13188765

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Hector Walter James Ross
10 Buckingham Gate, London, SW1E 6LA

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

08/08927/LIPERS Westminster City Council

Date: 18th May 2021

**Signed:
Authorised Officer**

Licence First Issued 21/12/2005
DPS Variation 11/02/2008
DPS Variation 22/05/2008
DPS Variation 01/08/2008
DPS Variation 09/10/2008
DPS Variation 08/03/2011
Interim Authority Notice 30/09/2011
Transfer 04/10/2011
Name Change 19/10/2011
DPS Variation 20/08/2012
DPS Variation 05/11/2012
DPS Variation 12/09/2013
DPS Variation 12/11/2015
Change of PLH registered address 16/02/2017
Change of PLH registered address 20/05/2019
Transfer 05/05/2021
DPS Variation 10/05/2021

Annex 1 - Mandatory conditions

Premises - Supply of Alcohol

1. No supply of alcohol may be made under the premises licence-
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014 (in force 1 October 2014)

3.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5.
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - a) a holographic mark, or
 - b) an ultraviolet feature.
6. The responsible person must ensure that -
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
- 7.
- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 - (2) For the purposes of the condition set out in paragraph 1 –
 - a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - b) “permitted price” is the price found by applying the formula -

$$P = D + (D \times V)$$

Where—

- (i) **P** is the permitted price,
 - (ii) **D** is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994
- (3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4)
- 1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
 - 2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Premises - Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3) (b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
3. Where-
 - a) the film classification body is not specified in the licence, or
 - b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section children means persons aged under 18; and film classification body means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Annex 2 - Conditions consistent with the operating Schedule dated 26/07/2005

General

1. We will continue to train our staff to the standards required by relevant legislation.
2. The style and operation will not differ during the extended hours. The additional hours sought will of themselves promote the licensing objectives as stated in paragraph 3.29 eg the Guidance, in allowing customers to emerge from the premises at a more gradual rate.
3. We will continue to observe all conditions on existing licences for the additional hours of trading.
4. The only persons attending the premises for the licensable activities are residents, their bona fide guest and persons attending pre-arranged functions at the premises.

The Prevention of Crime and Disorder

1. The only persons attending the premises for the licensable activities are residents, their bona fide guest and persons attending pm-arranged functions at the premises.
2. Any person who appears to be intoxicated will not be allowed entry to the premises.
3. The current level of lighting outside the premises will continue for the additional hours of trading.
4. Toughened glass will continue to be used during the additional hours of trading.
5. The premises will only accept pass accredited proof of age cards.
6. Food soft drinks and tea/coffee will continue to be available until the premises close.
7. Music and dancing and the provision of substantial refreshment will continue to be a prominent feature of trading
8. Customers shall be allowed to wait on the premises while they wait for a taxi to arrive.
9. All instances of crime and disorder will be reported to the police and will be kept in an Incident Log book which will be monitored by the general manager.

Public Safety

Boxing / Wrestling

1. A qualified first aider shall be present throughout any sporting entertainment involving boxing, wrestling, judo, karate or sport of a similar nature.
2. Where a ring is used it will be constructed by a competent person and shall be inspected by a competent authority before use and any material used to form the skirt of the ring shall be flame retardant.
3. The seating layout shall be agreed with the appropriate authorities.

The Prevention of Public Nuisance

1. The current level of lighting outside the premises will continue for the additional hours of trading.
2. Music will not be played in any external area after 02.00 am
3. Customers shall be allowed to wait on the premises while they wait for a taxi to arrive.

The Protection of Children from Harm

1. No person under the age of 18 shall be admitted to any part of the premises where entertainment which constitutes a licensable activity of an adult nature is being provided.
2. Any person who appears to be under the age of 18 will be required to produce pass accredited proof of age before being allowed to purchase or consume alcohol.

Conditions agreed with Trading Standards

1. All bar staff are trained regarding under age sales and acceptable proofs of age.
2. Records of such training are retained for inspection.

Annex 3 - Conditions attached after a hearing by the licensing authority

None

Annex 4 - Plans as submitted 27/07/2005